

**Senior School**  
**Arrangements Diary**  
**Lent Term 2012**



Ashford School  
East Hill, Ashford, Kent, TN24 8PB

School Office : 01233 625171  
**[reception@ashfordschool.co.uk](mailto:reception@ashfordschool.co.uk)**

Office Hours  
Term time: 0800 - 1800  
Holidays: 0900 - 1600

**[www.ashfordschool.co.uk](http://www.ashfordschool.co.uk)**

## **Adventurous Learning**

Ashford School is a coeducational day and boarding school for pupils aged 11-18. We aim to provide an excellent, balanced education that develops the potential of every pupil and enables them to move on to the university course of their choice.

We promote self-reliance, responsibility, compassion and boldness, whilst fostering a sense of teamwork, the intellectual freedom to be creative, the confidence and enterprise to initiate and the resilience to cope with adversity. We aim to prepare every boy and girl for future life in an increasingly competitive and complex world.

**Mike Buchanan**

Head

## **United Church Schools Trust**

### **Patrons**

The Most Rev & Rt Hon Dr Rowan Williams,  
Archbishop of Canterbury  
The Most Rev & Rt Hon Dr John Sentamu, Archbishop of York

### **Vice Patrons**

The Lady Prior  
Rt Rev Michael Scott-Joynt MA, Bishop of Winchester

### **Trustees**

Rt Rev & Rt Hon the Lord Carey of Clifton ALCD BD MTh  
PhD (Chairman)

Air Chief Marshal Sir Michael Graydon GCB CBE ADC FRAeS  
RAF (Deputy Chairman)

Mr P Anscombe FCIM MCM1  
His Excellence Mr Anthony Bailey OBE KCSS  
Mr D C Banes FCA  
Mr Jonathan Bloomer  
The Very Rev Phillip Buckler  
Mr S Brandon QC BA LL.M FTII  
Mr Gordon Bridge  
Professor Mark Clark BA PhD MIEEM  
Mrs Angela Crowe  
Mr Geoffrey Davies  
Mr Roger C Glew  
Mr Edward Gould  
Mr James Golob  
Sir Michael Graydon

Sir Anthony Greener  
Mr D d'Arcy Hughes  
Mrs Lorna Keat  
Mr David Laing

Each School has a Local Governing Body that has specific responsibility for certain aspects of the School.

### **Ashford School Council**

#### **Chairman**

Mr P T E Massey, MA

#### **Vice Chairman**

Mr R I Henderson, JP, LLB

#### **Council Members**

Mr R Coombe  
Mrs A A C Cottrell OBE  
Mr C Hendry CBE QFSM  
Professor P Freemont  
Mr P Oldroyd, BA  
Mr W Peppitt, MRICS  
Mr A J Rawlins  
Mrs E Rose, MSc  
Mrs L Van Der Bijl  
Mrs J M Webb, BA

## **Ashford School**

### **Head**

Mr M R Buchanan BSc (King's College, London)

### **Head of the Prep School**

Mr R Yeates BA (Exeter)

### **Deputy Head & Director of the Senior School**

Mrs Y Morris BA (Durham)

### **Deputy Head & Director of Teaching & Learning**

Mrs C Allum BA (Durham), MPhil (London)

### **School Business Manager**

Mr I Williams BEng (Shrivenham)

### **Director of Studies**

Miss L Allen BA (Royal Holloway College, London)

### **Director of Upper School**

Mr T C J Wilding BA (Exeter)

### **Director of Sixth Form**

Miss H Semple MA (Edinburgh)

### **Director of Co-Curriculum & Community Relations**

Mrs N Timms BEng (Loughborough)

## Senior School Staff List Teachers

*Head of Department—subject is underlined.*

### Head

Mr M Buchanan BSc (London) Physics, Maths

### Deputy Head & Director of the Senior School

Mrs Y Morris BA (Durham) English

### Deputy Head and Director of Teaching and Learning

Mrs C Allum BA (Durham) M Phil (London) Drama, English

### Teachers

Miss L Allen BA (London) Director of Studies, German,  
French

Dr M Allen PhD (Warwick) BSc (Leicester) Higher Education  
& Careers Adviser, Biology

Mrs S Anderson BSc (Newcastle) Home Economics

Mr M Atkinson MA (Huddersfield) Bsc (Kent) Chemistry

Ms R Ball BA (Durham) Psychology

Mr A Barnett BSc (Brunel) Head of Creative Performing  
Arts Faculty, Design Technology

Mr M Boyd NVQ (YMCA) Sport

Mrs E Breen BA (Leeds) English, Classics

Mr T Butt BA (Chichester) Physical Education and Boys' Games

Mrs C Byles BA (Birmingham) Mathematics

Mrs C Calver MA (Edinburgh) Spanish

Dr S Childs PhD, BSc (London) ME Head of Faculty Mathematics

Mr A Clay GRSM ARCO Director of Music

Mrs F Clifton-Ryan BA (Sheffield) Art

Mr R Cowan BA (Oxford) Head of Science Faculty, Chemistry

Mrs H Day MA (Glasgow)	<u>History</u> , Geography
Ms A Dengate BEd (Hons )(Leeds) LGSM	Speech and Drama
Miss J de Villiers BC (Stellenbosch)	Head of House, Maths
Ms L Dolan BA (Oxford)	Head of Faculty <u>English</u>
Mrs T Evans Mgr Diploma (Slovakia)	Mathematics
Mrs E Fox BEd (Nonington)	Physical Education
Mrs C Hardy BSc (Gloucestershire)	Girls' Games and Outdoor Education
Mr N James BSc (London)	Information Scientist/Librarian, Gifted and Talented
Dr C Joyce PhD (Durham) MA (Berkley)	<u>Classics</u>
Mrs B Lees BA (Kent)	<u>Art and Textiles</u>
Mr P Limmer MA (Oxon)	Geography, Business Studies
Mr P Loman BEd (London)	Physical Education
Mrs G Loughlin-Sims BA (London)	Head of House, French
Mrs C Ludlow BSc (London)	Chemistry
Miss I Martin BSc MSc, (Kent)	<u>Physics</u>
Mr A Masters BSc Econ (UCW)	<u>Business Studies &amp; Economics</u> , Head of House
Mrs C Miller BSc (Leeds)	Head of House, Biology
Mrs A Millbery WADA Dip LLCM	<u>Drama</u>
Mr N Munteanu MA (Galati)	Boys' Boarding Tutor, History, EAL
Mr C Newth BSc (Open University)	Head of House, <u>ICT</u> , Physics
Mrs H Powell MA (Oxon)	Lead Tutor Year 7, Music, Religious Studies
Dr E Quinton MA (London) PhD (London)	History
Mrs N Rayner BA (Southampton)	Art & Textiles
Miss S Rea BEd (Brighton)	Physical Education
Miss H Semple MA (Edinburgh)	Director of Sixth Form, Religious Studies and Philosophy
Mrs J Single BA (Manchester)	Girls' House Mistress, English & Learning Support

Mr M Single BA (Loughborough)	Director of Boarding, Design Technology
Ms P Simmonds BA (Leeds)	English
Mr R Smith BA (Kent)	Art
Mr C Spurgin MA (Cambridge)	Modern Foreign Languages
Mr M Stoddart BSc (Canterbury)	Head of House, Physics, ICT
Miss C Summers BA (Southampton)	English
Mrs N Timms BEng (Loughborough)	Director of Co-curricular Activities and Community Relations, Mathematics
Mr O Thomson MA (Cambridge)	Resident Tutor, Mathematics
Mrs S Towill BSc (London)	Biology
Mr R Turner MA (Cambridge) Dip Ed (Edin)	<b>Biology</b>
Ms J van Deelen MA (Oxford)	Head of Modern Foreign Languages Faculty, German
Mr W Vaughan Beng (Swansea) MEd (Aberystwyth)	Physics, Mathematics, Boarding House Master
Rev F Walker BSc BD (Glasgow) ThM (Princeton)	Chaplain, <b>Religious Studies &amp; Philosophy</b>
Mr T Wilde BSc (Brighton)	Head of Faculty Physical Education & Sport
Mrs C Wilding BA (Exeter)	Spanish
Mr T Wilding BA (Exeter)	Director of the Upper School (Year 7-11), Spanish, French
Dr J Wood PhD (Greenwich) BSc (London)	Head of Faculty Humanities, <b>Geography</b>
Mr D Woolf HND (Medway)	<b>Photography</b>

### **EAL Support Team**

Mrs L Caputo MA (Birmingham)	Head of Department
Ms J Dores BA (London)	EAL
Mr N Munteanu MA (Galati)	Boys' Boarding Tutor, History, EAL
Mrs K Barber (Zhanjiang University)	EAL Teaching Assistant

### **Learning Support Team**

Mrs C Mearles-Pay BEd (Bedford), AMBDA	Head of Department
Ms S Tickner BSc MSc (Reading)	Learning Support Assistant
Miss J Phillpot BA (Open University)	Learning Support Assistant
Mrs L Gee	Learning Support Assistant
Mrs F Stuart	Learning Support Assistant

### **Language Assistants**

Mr J Rochat	French
Miss V Moyano-Herreros	Spanish
Miss J Goldgruber	German

### **Boarding Staff**

Mr M Single	Director of Boarding
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### **Alfred Boarding House**

Mr W Vaughan	Housemaster
Mrs R Eagle	House Matron
Mr M Atkinson	Assistant Housemaster
Mr T Butt	Assistant Housemaster
Mr O Thomson	Assistant Housemaster
Dr J Wood	Assistant Housemaster
Mr A Moore	GAP Assistant

### **Brooke Refuge Junior Boarding House**

Mr M Single	Housemaster
Mr N Munteanu	Deputy Housemaster
Miss B Bernhard	House Matron
Mr M Boyd	Assistant Housemaster
Mr C Newth	Assistant Housemaster
Mr M Timms	Assistant Housemaster
Mr A Dudley	Assistant Housemaster

Mr C Spurgin	Assistant Housemaster
Mrs S Wootton	Junior Boarding Assistant
Mr A Tapper	GAP Assistant

### **Brabourne Boarding House**

Mrs J Single	Housemistress
Mrs N Timms	Deputy Housemistress
Mrs E Connell	House Matron
Miss V Moyano-Herreros	Assistant Housemistress
Mrs C Miller	Assistant Housemistress
Mrs N Rayner	Assistant Housemistress

### **Administration**

Mr I Williams BEng (Shrivenham)	School Business Manager
Mrs A Rylands	Office Manager and PA to Head
Mrs R Cox	Admissions Registrar
Mrs C Canonne	PA to SBM
Mrs T Lester (Maternity cover)	PA to Deputy Heads
Mrs M Holmes	Exams Officer
Mr R Treadway	Accounts Officer
Mrs K Dissanayake	Estates Assistant
Mrs R Pender	Assistant to Maintenance Manager
Mrs N Owden	Assistant to Accounts Officer
Mrs A Brown	Performing Arts Administrator
Mrs J Smith	Receptionist
Mrs K Wakelin	Receptionist
Mrs M McDermott	Assistant Admissions Registrar

### **ICT Administration**

Mr D Ricks	IT Manager
Miss V Culshaw	Data Assistant
Mr A Dudley	IT Officer
Mr I Vincent	ICT Technician

## **Technicians**

Mrs J Blundell	Food Studies Technician
Mr A Burgess	Laboratory Technician
Miss T Chapman	Laboratory Technician
Mrs C Cloke	Laboratory Technician
Mr B Jarrett	Performing Arts Technician
Mrs S Wootton	Library Assistant
Mr A Powell	DT Technician

## **Medical Centre**

Sister J Field	Lead Nurse
Sister M Hall	School Nurse
Sister S McCormack	School Nurse
Dr K Gardner	School Doctor
Ms S London	School Counsellor

## **Maintenance**

Mr L Connolly	Facilities Manager (Hard)
Mr C Willows	Facilities Manager (Soft)
Mr B Woodward	Maintenance
Mr T Telford	Maintenance
Mr S Marks	Maintenance
Mr L Riddlestone	Groundsman
Mr J Siddle	Maintenance
Mr S Tanner	Maintenance
Mr S Daure	Minibus Driver
Mr I Sharp	Minibus Driver
Mr J West	Minibus Driver
Mr D Coppins	Minibus Driver
Mrs D Bounds	Minibus Driver/Atrium Assistant
Mrs K Margetson	Minibus Driver/Atrium Assistant

## **Refectory**

Mr P Vince

Catering Manager

Mr M Taylor

Head Chef

## **Music, Speech and Drama Lessons**

Music, speech and drama lessons are 30 minutes long whereas academic lessons are 50 minutes. This means pupils should only miss part of an academic lesson and are expected to catch up work that is missed. Pupils must ask permission from the teacher whose lesson will be missed at least 24 hours in advance. Lessons for Sixth Formers are normally organised during free periods and breaks. Pupils can view the times of their lessons on the music or drama notice board and on the VLE. Pupils normally receive one peripatetic lesson each week. Instruments offered:

### **Keyboard**

Mr S Dandridge (Head of Keyboard Studies)

Piano

Mrs P Hill

Piano

Mr G Royston

Piano

Mr R Winters

Piano

Mr G Davison

Piano

Mrs J Hughes

Organ and Piano

### **String**

Mrs C Gray

Junior Strings Project

Mr D Green

Guitar

Miss J Harlow

Electric Guitar

Mrs S Potts

Violin

### **Wind and Percussion**

Mrs V Michaels

Flute

Mrs P Hill

Oboe

Mr M Kime

Clarinet and Saxophone

Mr R Winters	Recorder
Mr M Gove	French Horn, Trumpet and Trombone
Mr J Tagford	Drums and Percussion
<b>Voice</b>	
Mr D Hill	Voice
Mr G Davison	Voice
Mrs A Millbery	Speech and Drama
Ms A Dengage	Speech and Drama

### **Sports—Teachers in Charge**

Athletics	Mrs E Fox
Basketball	Mr T Wilde
Cricket	Mr P Loman
Cross Country	Mrs E Fox
Fencing	Mrs K Morewell-Neave
Football	Mr T Wilde
Girls' Hockey	Mrs E Fox
Boys' Hockey	Mr T Butt
Netball	Mr s C Hardy
Boys' Rugby	Mr T Wilde
Girls' Rugby	Mrs C Hardy
Swimming	Mrs C Wilson
Girls' Tennis	Miss S Rea
Boys' Tennis	Mr M Boyd

### **Peripatetic Sports Teachers**

Mr L Harvey	Tennis
Mr T Carlton	Tennis
Mr T Fricker	Trampolining
Mrs C Wilson	Swimming
Mr B Moyles	Football

## Subjects

Art & Textiles	<i>Mrs F Lees, Mrs N Rayner, Mr R Smith, Mr D Woolf</i>
Biology	<i>Mr R Turner, Mrs C Miller, Mrs S Towill</i>
Business Studies	<i>Mr A Masters, Mr P Limmer</i>
Careers	<i>Dr M Allen</i>
Chemistry	<i>Mr R Cowan, Mrs C Ludlow, Mr M Atkinson</i>
Classics	<i>Mr C Joyce, Mrs E Breen</i>
Design Technology	<i>Mr A Barnett, Mr M Single</i>
Drama & Theatre	<i>Mrs A Millbery, Mrs A Dengate, Mrs C Allum</i>
Economics	<i>Mr A Masters, Mr P Limmer</i>
English	<i>Mrs L Dolan, Ms P Simmonds, Mrs C Allum, Miss C Summers, Mrs E Breen, Mrs J Single</i>
EAL	<i>Mrs L Caputo, Mr N Munteanu, Ms J Does</i>
Food Studies	<i>Mrs S Anderson</i>
Geography	<i>Dr J Wood, Mr P Limmer, Mrs H Day</i>
History	<i>Mrs H Day, Mr N Munteanu, Dr E Quinton</i>
ICT	<i>Mr C Newth</i>
Learning Support	<i>Mrs C Pay, Ms S Tickner, Miss J Phillpot, Mrs L Gee, Mrs F Stuart</i>
Mathematics	<i>Dr S Childs, Mrs C Byles, Mrs N Timms, Mrs T Evans, Miss J de Villiers, Mr O Thomson, Mr W Vaughan</i>
Modern Languages	<i>Mrs J van Deelen, Miss L Allen, Mrs Calver, Mrs G Loughlin-Sims, , Mr C Spurgin, Mrs C Wilding, Mr T Wilding,</i>
Music	<i>Mr A Clay, Mrs H Powell</i>
Physical Education	<i>Mr T Wilde, Mrs C Hardy, Mrs S Rea, Mrs E Fox, Mr T Butt, Mr P Loman, Mr M Boyd</i>
Physics	<i>Miss I Martin, Mr M Stoddart, Mr C Newth, Mr W Vaughan</i>
Psychology	<i>Mrs R Ball</i>
RS & Philosophy	<i>Rev F Walker, Miss H Semple</i>

***Head of Department in Italics***

## Faculty Leaders

### **Creative Performing Arts**

*Music, Design Technology, Art and Textiles,  
Drama and Theatre, Information Technology,  
Food Studies, ICT*

**Mr A Barnett**

### **English as an Additional Language**

*EAL*

**Mrs L Caputo**

### **English and Classics**

*English, Classics*

**Ms L Dolan**

### **Humanities**

*Geography, History, Religious Studies and  
Philosophy, Economics and Business Studies,  
Psychology*

**Dr J Wood**

### **Mathematics**

*Mathematics, Further Mathematics*

**Dr S Childs**

### **Modern Foreign Languages**

*French, Spanish, German*

**Ms J Van Deelen**

### **Physical Education and Sport**

*Physical Education, Sport, Games*

**Mr T Wilde**

### **Science and Psychology**

*Biology, Chemistry, Physics*

**Mr R Cowan**

## Houses

### **Franklins - Octagon 1**

Head of House

Mrs G Loughlin-Sims

Tutor Year 13

Dr S Childs

Tutor Year 12

Mr R Cowan

Tutor Year 10 & 11

Miss I Martin

Tutor Year 8 & 9

Dr E Quinton

### **Knights - Gym**

Head of House

Mr C Newth

Tutor Year 13

Mrs J van Deelen/Mr C Newth

Tutor Year 12

Mrs L Dolan

Tutor 10 & 11

Mr N Munteanu

Tutor 8 & 9

Mr O Thomson

### **Merchants - Brake 2**

Head of House

Mr A Masters

Tutor Year 13

Dr M Allen

Tutor Year 12

Ms P Simmonds/ Mrs J Single

Tutor Year 10 & 11

Mrs B Lees

Tutor Year 8 & 9

Mr A Barnett/ Mr C Spurgin

### **Pilgrims - Brake 1**

Head of House

Mrs C Miller

Tutor Year 13

Mrs L Caputo

Tutor Year 12

Mr A Clay/Mrs R Ball

Tutor 10 & 11

Dr J Wood

Tutor 8 & 9

Miss S Rea

### **Squires - Brake Hall**

Head of House

Mr M Stoddart

Tutor Year 13

Mrs C Hardy

Tutor Year 12

Mr R Turner

Tutor Year 10 & 11

Mrs H Day

Tutor Year 8 & 9

Mr R Smith

## **Yeomen - Atrium**

Head of House

Tutor Year 13

Tutor Year 12

Tutor Year 10 & 11

Tutor 8 & 9

Miss J de Villiers

Mrs A Millbery

Mr T Wilde

Mr T Butt

Dr C Joyce

## **Year 7**

Year 7 Lead Tutor

Tutor Group 1

Tutor Group 2

Tutor Group 3

Mrs H Powell

Ms C Summers

Mr M Boyd

Mr M Atkinson

All correspondence about your son/daughter should be sent to your child's tutor. If a pupil is ill and will not be attending school, parents should telephone the School Reception on 01233 625171 on each day of absence..

## **Boarding Staff Contact Details**

### **Director of Boarding**

Mr Mark Single

+44 (0)7872 970595

[singlem@ashfordschool.co.uk](mailto:singlem@ashfordschool.co.uk)

### **Alfred House (boys only)**

#### **Office**

+44 (0)1233 625171, ext. 318

Housemaster

Mr Wil Vaughan

+44 (0)1233 625171, ext. 268

+44 (0)7592 053955 (duty phone)

[vaughanw@ashfordschool.co.uk](mailto:vaughanw@ashfordschool.co.uk)

Assistant Housemaster

Mr. Oliver Thomson

+44 (0)1233 625171 ext. 319

[thomsono@ashfordschool.co.uk](mailto:thomsono@ashfordschool.co.uk)

House Matron	Ms Rene Eagle +44 (0)1233 625171 ext. 368 <a href="mailto:eagler@ashfordschool.co.uk">eagler@ashfordschool.co.uk</a>
Assistant Housemaster	Mr Matt Atkinson +44 (0)1233 625171, ext. 308 <a href="mailto:atkinsonm@ashfordschool.co.uk">atkinsonm@ashfordschool.co.uk</a>
Assistant Housemaster	Dr Jason Wood +44 (0)1233 625171 ext. 323 <a href="mailto:woodj@ashfordschool.co.uk">woodj@ashfordschool.co.uk</a>
Assistant Housemaster	Mr Tom Butt +44 (0)1233 625171 ext 316 <a href="mailto:buttt@ashfordschool.co.uk">buttt@ashfordschool.co.uk</a>

### **Brabourne House (girls only)**

Office	+44 (0)1233 625171, ext. 390
Brabourne Corridor	+44 (0)1233 625171, ext. 327
Housemistress	Mrs Jennie Single +44 (0)1233 739042 ext. 397 <a href="mailto:singlej@ashfordschool.co.uk">singlej@ashfordschool.co.uk</a> +44 (0) 07921 678140 (duty phone)
Deputy Housemistress	Mrs Nicky Timms +44 (0)1233 625171 ext.328 <a href="mailto:timmsn@ashfordschool.co.uk">timmsn@ashfordschool.co.uk</a>
House Matron	Mrs Eileen Connell +44 (0)1233 625171 <a href="mailto:connelle@ashfordschool.co.uk">connelle@ashfordschool.co.uk</a>
Assistant Housemistress	Miss Virginia Moyano-Herreros +44 (0)1233 625171 ext. 330 <a href="mailto:moyanov@ashfordschool.co.uk">moyanov@ashfordschool.co.uk</a>

Deputy Housemistress

Mrs Claire Miller

+44 (0)1233 625171

[millerc@ashfordschool.co.uk](mailto:millerc@ashfordschool.co.uk)

Deputy Housemistress

Mrs N Rayner

+44 (0)1233 625171

[raynern@ashfordschool.co.uk](mailto:raynern@ashfordschool.co.uk)

**Brooke Junior House (boys only) & Refuge Junior House (girls only)**

Brooke Corridor

+44 (0)1233 625171, ext. 396

Refuge Corridor

+44 (0)1233 625171, ext. 352

Housemaster

Mr Mark Single

+44 (0)1233 739043

[singlem@ashfordschool.co.uk](mailto:singlem@ashfordschool.co.uk)

+44 (0)7729 492966 (duty phone)

Deputy Housemaster

Mr Nicu Munteanu

+44 (0)1233 625171 ext. 356

[munteanun@ashfordschool.co.uk](mailto:munteanun@ashfordschool.co.uk)

House Matron

Miss Bronwyn Bernhard

+44 (0)1233 625171 ext. 337

[bernhardtb@ashfordschool.co.uk](mailto:bernhardtb@ashfordschool.co.uk)

Assistant Housemaster

Mr Marc Boyd

+44 (0)1233 625171

[boydm@ashfordschool.co.uk](mailto:boydm@ashfordschool.co.uk)

Assistant Housemaster

Mr Chris Newth

+44 (0)1233 625171

[newthc@ashfordschool.co.uk](mailto:newthc@ashfordschool.co.uk)

Assistant Housemaster

Mr Michael Timms

[timmsm@ashfordschool.co.uk](mailto:timmsm@ashfordschool.co.uk)

Assistant Housemaster

Mr Andrew Dudley

[dudleya@ashfordschool.co.uk](mailto:dudleya@ashfordschool.co.uk)

## Medical Centre

The Medical Centre is situated in the Cranmer Building on the ground floor. The entrance is by Cranmer 16 (DT Classroom) or next to the changing rooms.

### Opening Hours

Monday-Friday 08:00-17:30 (late night Thursday until 19:00)

Saturday 09:30-12:30

### Telephone

For routine enquiries ext 315.

Mobile for emergencies / Lead Nurse 07725 760414

Dr Gardner's office ext.395

Mrs J Field, Lead Nurse Mobile 07725 760414

## School Chaplain

The School Chaplain is Rev Forbes Walker who is available to both students and parents. He can be contacted via the school office on 01233 625171 or via email on [walkerf@ashfordschool.co.uk](mailto:walkerf@ashfordschool.co.uk)

## Lent Term Activities for Years 7 – 11

Activity	Day	Start	End
1st XI Hockey (Boys)	Mon	15.45	17.30
Amnesty International	Mon	15.45	16.30
Ceramics Workshop	Mon	15.45	16.30
Choir	Mon	12.45	13.30
EAL Club (Invite Only)	Mon	15.45	16.30
Evita Yr 10+	Mon	16.00	17.30
GCSE & A-Level Art Portfolio	Mon	15.45	16.30
Gym Fitness	Mon	15.45	16.30
Hockey All Girls	Mon	15.45	17.30
Horse Riding Lessons (Intermediate)*	Mon	15.45	17.30
Intro to Cadets	Mon	15.45	16.30

Junior Book Club	Mon	15.45	16.30
Mini Eden Project Yr 7/8	Mon	15.45	16.30
Senior Cookery	Mon	15.45	16.45
Senior Photography Y10+	Mon	15.45	16.30
Rugby (All Boys)	Mon	15.45	17.30
Spanish films 10+	Mon	15.45	16.30
Supervised Homework	Mon	15.45	16.30
Yr13 Rock Band #2	Mon	15.45	16.45
Board Games	Tues	15.45	16.30
Bowling*	Tues	15.45	16.30
Cheerleading	Tues	15.45	16.30
Chemistry Olympiad Y13 (nvite Only)	Tues	15.45	16.30
Chess Club Yr 7-9	Tues	15.45	16.30
DJ Lessons	Tues	15.45	16.30
EAL Club (Invite Only)	Tues	15.45	16.30
Gym Fitness	Tues	15.45	16.30
History Resit Group (Invite Only)	Tues	15.45	16.30
Junior Cookery	Tues	15.45	16.45
Junior Photography Y7-9	Tues	15.45	16.30
Lifesaving	Tues	15.45	16.45
Senior Debating	Tues	13.20	13.50
Senior Netball (Girls)	Tues	15.45	17.15
Speech and Drama Workshop By Invite	Tues	15.45	16.30
Strictly Come Dancing	Tues	15.45	16.30
Supervised Homework	Tues	15.45	16.30
Table Tennis	Tues	15.45	16.30
The Great Egg Challenge Yr7-9	Tues	15.45	16.30
Trampolineing I*	Tues	15.45	16.20
Trampolineing II*	Tues	16.20	17.00
UKMT Maths Mentoring	Tues	15.45	16.30
Yr13 Rock Band	Tues	15.45	16.30
Yr13 Rock Band	Tues	16.30	18.00
Apps Development Club	Weds	15.45	16.30
EAL Club (Invite Only)	Weds	15.45	16.30

French Continuation Post GCSE Yr10	Weds	15.45	16.30
Life Class Year 10+	Weds	15.45	17.00
Orchestra	Weds	15.45	17.15
Supervised Homework	Weds	15.45	16.30
Technical Drama	Weds	15.45	16.30
Trampoline I*	Weds	15.45	16.20
Trampoline II*	Weds	16.20	17.00
Year 7+8 Games Lesson	Weds	15.45	16.30
Year 9 Rock Band	Weds	15.45	16.30
Yr12 Rock Band	Weds	16.30	17.15
Concert Band	Thurs	15.45	16.30
Dance Workshop Yr 7-9	Thurs	15.45	16.30
GCSE Art Coursework Help	Thurs	15.45	16.30
Knit Yourself a Winter Scarf	Thurs	15.45	16.30
Supervised Homework	Thurs	15.45	16.30
U15 Hockey (Boys)	Thurs	15.45	17.30
Yr9+10 Netball (Girls)	Thurs	15.45	17.15
Badminton Club	Fri	15.45	16.30
Brass Ensemble	Fri	10.40	11.00
Chamber Choir	Fri	15.45	17.15
Dungeons and Dragons (invite only)	Fri	15.45	16.30
Evita Yr 10+	Fri	15.45	17.30
Horse Riding Lessons (Advanced & Team)*	Fri	15.45	17.30
Jazz Band	Fri	13.00	13.30
Supervised Homework	Fri	15.45	16.30
Swimming	Fri	15.45	16.30
Talented Artists (Scholars invite only)	Fri	15.45	17.00
Wii Gaming	Fri	15.45	16.30
Year 7+8 Games Lesson	Fri	15.45	16.30
Yr 7 + 8 Cricket Nets (Boys)	Fri	16.30	17.30
Yr 9+ Football Club	Fri	15.45	16.30
Yr10 Rock Band	Fri	15.45	16.30
Yr10 Rock Band	Fri	16.30	17.15

\*\*Please note that activities and times are subject to change.

## Daily Timetable

### Monday — Friday

0830	Learning Centre opens
0830	Registration in tutor groups
0840-0855	Assembly
0855-0945	<b>Period 1</b>
0950-1040	<b>Period 2</b>
1040-1100	Break
(1055 Warning Bell)	
1100-1150	<b>Period 3</b>
1155-1245	<b>Period 4</b>
1245-1340	Lunch
1345-1350	Registration
1355-1445	<b>Period 5</b>
1450-1540	<b>Period 6</b>
1545-1630	Activities or Prep
1800	Learning Centre closes

All pupils in Years 7-9 must remain on site until the end of the first activity period at 1630. Anyone not engaged in an activity must go to the Learning Centre to do their prep until this time. Pupils in Years 10-13 may go home at the end of Period 6 provided they do so directly (i.e. they may not loiter in the town) and provided they have no other school commitment.

### Assemblies

Mondays & Fridays:	Whole school (Brake Hall)
Tuesdays & Thursdays:	House (for venues see notice boards)
Wednesdays:	Divisional (Y7-9: Gym; Y10/11: Octagon; Y12/13 : Brake Hall)

## School Prefects 2011/2012

School Captain	Emma Manning
Deputy School Captain	Amy Lillington
Boarding Captain	Lucie Skacelova
Deputy Boarding Captain	Lukas Wagner

### Prefects

Pastoral Prefect	Liza Malby
Academic Prefect	Nejra Pasic
Charity Prefect	Eleanor Fraser
Co-curricular Prefect	Anna Peppitt

### House Captain

Alfred	Wilfred Lam
Brabourne	Renda Ng
Brooke Place	Sebastian Soh
Franklins	Francesca Wraight
Knights	Millie Gambold
Merchants	Georgia Ford
Pilgrims	Danny Xu
Squires	Max Simpson
Yeomen	Harry Chau

## School Council

Year 7	Henry Brogan and Thalia Colwell-Pay
Year 8	Rebecca Turton
Year 9	Jamie Seamer
Year 11	Ralph Tushingham and Artur Safaryan
Year 12	Feng Wang and Callum Thomas

## Peer Mentors

<b>Tutor Group</b>	<b>Area</b>	<b>Mentors</b>
I/C		Liza Malby
Year 8&9	Atrium	Ellie Fraser , Hana Mattocks, Hannah Hamnett, Sophie Buchanan, Callum Thomas, Toby Harris
Year 7	Chill Zone	Edward Adeagbo, Emily Gardner, Mark Clarke, Max Simpson, Millie Gambold, Amy Lillington
	LRC	Alison Henderson , Bessie Tao, Daniel Adeagbo, Hannah Cross, Nejra Pasic, Pablo Andalaft
	Refectory	Becky Taylor, Chessie Wilton, Danny Chan, Fleur Jonker, Sukhi Athwall

## **Diary**

Students and parents should note that while every effort is made to ensure accuracy the times in these arrangements are subject to change. Alterations or additions may only be made with the permission of the Director of the Senior School.

## **Sports Fixtures**

Please note that for all sporting fixtures students gather outside the refectory and after matches are brought back to the same point. Meeting times before matches have been given and approximate times when students will be back. Below is a mobile number for parents to contact the PE Department if a student unable to take part in a Saturday fixture.

PE Mobile 07738124413

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**Monday 2 January .....Week 15 A**

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**Tuesday 3 January.....Week 15 A**

Staff In School

0900 School Office Opens after Christmas

1200 Boarding Houses open

Boarders return by 2100

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**Wednesday 4 January.....Week 15 A**

Term Begins

***Merchants & Pilgrims***

***Respect***

**Thursday 5 January .....Week 15 A**

Epiphany

0930-1330 Cinderella Pantomime, Marlowe Theatre, Year 7

1350-1600 1st Basketball v Harvey Grammar School, Stour  
Centre Ashford, start 1415

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**Friday 6 January.....Week 15 A**

Deadline for prospective Year 7 and 9 Scholarship Application

1100 Beginning of Term Service and Epiphany, St Mary's  
Parish Church

1545-1900 Evita Rehearsals, Brake Hall

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**Saturday 7 January.....Week 15 A**

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**Sunday 8 January.....Week 15 A**

**Monday 9 January .....Week 16 B**

***Merchants & Pilgrims***

***Our World***

- 0840        Head's Assembly  
1545        School Council Meeting, B5  
1545-1900   Evita Rehearsals, Brake Hall

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**Tuesday 10 January .....Week 16 B**

- 1200        General Studies Lecture, Martin S Taylor, Hypnotism  
1630        HoH Meeting, Chaucer

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**Wednesday 11 January .....Week 16 B**

- 0840        Divisional Assembly - School Council Feedback  
1250-1700   U13 Hockey v Sutton Valence (A) start 1400

**Thursday 12 January .....Week 16 B**

1400- 1700 1st XI Hockey v Bethany School (H) start 1430

1500-1745 1st Basketball v Folkestone Academy (A)  
start (1600)

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**Friday 13 January .....Week 16 B**

Deadline for DT GCSE Practical (3d Article)

Prospective Year 7 and 9 Scholarship Examinations

0840 Chaplain's Assembly

1545-1900 Evita Rehearsals, Brake Hall

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**Saturday 14 January .....Week 16 B**

1300-1630 U12 Hockey v St Lawrence (H) start 1400

1400-1730 U13 Hockey v St Lawrence (H) start 1500

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**Sunday 15 January .....Week 16 B**

**Monday 16 January .....Week 17 A**

***Knights & Yeomen***

***Promises***

0840 Head's Assembly

1545-1900 Evita Rehearsals, Brake Hall

1800-2000 Year 7 Parents' Evening, Brake Hall

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**Tuesday 17 January .....Week 17 A**

1300-1700 U15 Hockey v Dover College at Ball Lane, start 1400

1400 -1630 U15 Netball v St Lawrence College (H) start 1430

1540-1745 U13 Hockey v Norton Knatchbull (H) start 1615

1630 Head of Department Meeting, Chaucer

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**Wednesday 18 January .....Week 17 A**

0930-1900 V&A Museum design workshop, London

0930-1130 Open Morning

1350-1600 U11A&B Netball v Kent College, (Ashford Senior School) start 1415

1300-1730 U13 Cross Country, Granville League (A) Dover College start 1400

**Thursday 19 January .....Week 17 A**

1330-1630 1stXI Hockey v St Lawrence College (H) start 1400

1400-1630 U16 Netball v Gadds Hill (H) start 1430

1540-1745 U12 Hockey v Norton Knatchbull (H) start 1615

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**Friday 20 January .....Week 17 A**

0840 Chaplain's Assembly

0845-0930 Year 6 Transition Presentation

1545-1900 Evita Rehearsals, Brake Hall

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**Saturday 21 January .....Week 17 A**

1230-1530 U13 Hockey v Kings Rochester (H) start 1330

1330-1630 U15 Hockey v Kings Rochester (H) start 1445

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**Sunday 22 January .....Week 17 A**

**Monday 23 January .....Week 18 B**

***Knights & Yeomen***

***Commitment***

Chinese New Year - Year of the Dragon

0840 Head's Assembly

1545-1900 Evita Rehearsals, Brake Hall

1900 Chinese New Year meal, Café De China, Canterbury

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**Tuesday 24 January .....Week 18 B**

1200 General Studies, Roger Harding - Finance

1300-1730 U15 Cross Country Granville League (A) Dover  
College start 1400

1630 Faculty Leaders Meeting, Coronation

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**Wednesday 25 January .....Week 18 B**

Provisional Date for Scholarship Practical Assessments

0840 Congregational Assembly

1250-1330 New Staff Induction, Chaucer 1

1450-1900 U12 A&B Netball v Gadds Hill (A) start 1600

1450-1700 U13 A&B Netball v Dover College (H) start 1500

1800-2000 Year 8 Parents' Evening, Brake Hall

**Thursday 26 January .....Week 18 B**

Prospective Year 7 and Year 9 Music and Art Scholarship

Practical Assessment (am)

1250-1730 1st & 2nd Netball v St Lawrence College (A)

start 1430

1450-1800 U14 Netball v Sutton Valence (A) start 1615

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**Friday 27 January .....Week 18 B**

Prospective Year 7 and Year 9 Sport Scholarship Practical

Assessment (am)

Prospective Year 9 Art Scholarship Practical Assessment (pm)

Prospective Year 7 Music Scholarship Practical Assessment (pm)

House General Knowledge Competition

0840 Chaplain's Service for Holocaust Memorial Day

1545-1900 Evita Rehearsals, Brake Hall

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**Saturday 28 January .....Week 18 B**

1200-1530 U15 Hockey v Dover College (H) start 1300

1300-1630 U13 Hockey v Dover College (H) start 1400

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**Sunday 29 January .....Week 18 B**

0900-2100 National Indoor Hockey Finals, London

**Monday 30 January .....Week 19 A**

**Franklins & Squires**

**Communication**

DT GCSE Final Deadline -coursework complete

0840 Head's Assembly

1540-1745 U15 Hockey v Norton Knatchbull (H) start 1615

1545-1900 Evita Rehearsals, Brake Hall

1630 Tea Time Tootle, The Woodwind Whoopee, Atrium

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**Tuesday 31 January .....Week 19 A**

1230-1800 U15 Hockey 6-a-side tournament (A) St Lawrence  
College start 1400

1300-1730 U14 Hockey v Gadds Hill, (A) Anchorians start 1430

1400-1630 U14 A&B, U15 A&B Netball v Gadds Hill (H)  
start 1430

1630 Faculty Meetings

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**Wednesday 1 February.....Week 19 A**

1230-1800 U13 Hockey 7-a-side tournament (A) St Lawrence  
College start 1400

1250-1700 U13A&B v Gadds Hill (A) start 1300

350-1540 AFPS U11 &U10 netball v Lorenden (H) Ashford  
Senior School start 1400

**Thursday 2 February.....Week 19 A**

Period 3 & 4 Intermediate Maths Challenge, Brake Hall Year 11 and below.

- 0800 Conference Your Future in Europe, Departs  
0800-1630 U13 Netball County Tournament (A) start 0900  
1230-1700 U18 Hockey v Kings Rochester (A) start 1430  
1240-1700 AFPS U9 & U8 Netball v St Faiths (A) start 1250  
1300-1730 U18 Cross Country Granville League (A) Dover College start 1400  
1400-1630 1st & 2nd Netball v KSR (H) start 1430  
1540-1745 U14 Hockey v Norton Knatchbull (H) start 1615

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**Friday 3 February .....Week 19 A**

Year 11 Mock Exams

Linguistics Olympiad (TBC)

- 0840 Chaplain's Assembly  
1600-2400 Theatre trip to see the Changeling at The Young Vic London, Sixth Form outing

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**Saturday 4 February .....Week 19 A**

- 1300-1630 U15 Hockey v St Lawrence College (H) start 1400  
1400-1730 U14 Hockey v St Lawrence College (H) start 1500

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**Sunday 5 February .....Week 19 A**

- 2100 Conference Your Future in Europe, returns

**Monday 6 February ..... 20 Week B**

**Franklins & Squires**

**Money Week**

Year 11 Mock Exams

0840 Head's Assembly

1545 School Council Meeting, B5

1545-1900 Evita Rehearsals, Brake Hall

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**Tuesday 7 February ..... 20 Week B**

Year 11 Mock Exams

1200 General Studies Lecture, Mark Kalch - Explorer

1300-1730 U15B Hockey v Gadds Hill (A) Anchorians start 1430

1400-1730 U14 &U15 Netball v Kings School Rochester (A)

Sterling Centre start 1430

1930 Soloists Concert, Brake Hall

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**Wednesday 8 February ..... 20 Week B**

0840 Divisional Assembly - School Council Feedback

0930-1130 Open Morning

1800-2000 Year 10 Parents' Evening, Brake Hall

**Thursday 9 February ..... 20 Week B**

Music Coursework recording

0930-1700 6th Form A2 History Conference

1230-1700 U18 Hockey v St Lawrence College (A) start 1400

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**Friday 10 February ..... 20 Week B**

0840 Chaplain's Assembly

1330-1800 U12B, U13 B&C Netball v Dulwich Prep School (A)  
start 1500

1400-1830 U12A, U13A Netball v Dulwich Prep School (A)  
start 1545

1545-1900 Evita Rehearsals, Brake Hall

1630 Term Ends

1630 Boarders depart from

2000 Ski Trip to Arosa Departs

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**Saturday 11 February ..... 20 Week B**

Half Term

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**Sunday 13 February ..... 20 Week B**

Half Term

**Monday 14 February.....Week**

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**Tuesday 15 February.....Week**

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**Wednesday 16 February.....Week**

**Thursday 17 February.....Week**

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**Friday 18 February.....Week**

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**Saturday 19 February.....Week**  
0900 Ski Trip Returns

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**Sunday 20 February.....Week**  
1200 Boarding Houses open  
Boarders back in school by 2100

**Monday 20 February.....21 Week A**

***Term Begins***

***Merchants & Pilgrims***

***Unity in Diversity***

0840 Head's Assembly

1545-1900 Evita Rehearsals, Brake Hall

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**Tuesday 21 February.....21 Week A**

1330-1715 U15A&B Netball v Dover College (A) start 1430

1345-1830 U14 Hockey v Cranbrook (A) start 1500

1630 Whole Staff Meeting, Octagon

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**Wednesday 22 February.....21 Week A**

Ash Wednesday

0840 Congregational Assembly

1445-1730 U12 A&B Netball v Sutton Valence (A) start 1530

1450-1645 U13A&B Netball v Kings Rochester (H) start 1500

**Thursday 23 February.....21 Week A**  
1400-1630 1st & 2nd Netball v Dover College (H) start 1430  
1540-1900 U13 Hockey v Simon Langton (A) Polo Farm  
start 1645  
1600-1800 U14 Hockey v Simon Langton (H) start 1630

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**Friday 24 February.....21 Week A**  
0840 Chaplain's Assembly for Lent  
1545-1900 Evita Rehearsals, Brake Hall

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**Saturday 25 February.....21 Week A**

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**Sunday 26 February.....21 Week A**

**Monday 27 February .....22 Week B**

***Merchants & Pilgrims***

***The Global Village***

0840 Head's Assembly

1545-1900 Evita Rehearsals, Brake Hall

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**Tuesday 28 February .....22 Week B**

1200 General Studies Lecture, Anthony McLellan,  
Smoking

1330-1830 U15A&B Netball tournament (A) St Lawrence  
College start 1400

1350-1600 U14 v Gadds Hill (H) start 1430

1400-1730 U14 A&B Netball v Invita (A) start 1530

1630 Head of House Meeting

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**Wednesday 29 February .....22 Week B**

0930-1130 Open Morning

1330-1630 U11A,B,C,D Hockey v Kings Rochester (H) start 1415

1450-1830 U13A&B Netball v St Lawrence College (A)  
start 1600

**Thursday 1 March .....22 Week B**

- 1000 LGB Council Meeting, Sky Room, Alfred House  
1250-1800 U18 Basketball Granville tournament (A)  
Dover College start 1400  
1250-1830 1st & 2nd Granville tournament (A) Bethany School  
start 1400  
1800 Year 9 Parents' Evening, Brake Hall
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**Friday 2 March .....22 Week B**

- 0840 Chaplain's Assembly  
1450-1645 U12A,B,C v Kent College (H) start 1500  
1545-1900 Evita Rehearsals, Brake Hall
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**Saturday 3 March .....22 Week B**

- 1230-1700 U12 Hockey v St Lawrence College (A) start 1400  
1300-1600 U13 Hockey v St Lawrence College (H) start 1400  
1330-1800 U15 Hockey v St Lawrence College (A) start 1500  
1400-1700 U14 Hockey v St Lawrence College (H) start 1500
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**Sunday 4 March .....22 Week B**

- 0900-1800 Evita Rehearsals, Brake Hall

**Monday 5 March ..... 23 Week A**

***Knights & Yeomen***

***Conflict***

- 0840        Head's Assembly  
1545        School Council Meeting, B5  
1545-1900 Evita Rehearsals, Brake Hall
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**Tuesday 6 March ..... 23 Week A**

- Trinity Guildhall Speech and Drama Exams  
1300-1745 U15A&B Netball v Bethany School (A) start 1415  
1330-1630 U14 A&B Netball v Dover College (A) start 1430  
1400-1700 U15 Hockey v Bethany School (H) start 1430  
1630    Faculty Leaders Meeting
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**Wednesday 7 March ..... 23 Week A**

- Deadline for acceptance of Year 9 Scholarship Award  
0840        Divisional Assembly - School Council Feedback  
1015-1230 DT visit to Emir, Local Factory  
1445-1730 U13A&B Hockey v Sutton Valence (A) start 1530  
1450-1645 U13C Hockey v Kings Rochester (H) start 1515  
1450-1830 U13B Hockey v Kings Rochester (A) start 1545  
1450-1730 U12A&B Netball v Dover College (A) start 1530  
1600-1800 U18 Hockey v Simon Langton 2nd XI (H) start 1630

**Thursday 8 March ..... 23 Week A**  
1350-1630 1st & 2nd Netball v Sutton Valence (H) start 1430

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**Friday 9 March ..... 23 Week A**  
House Debating Competition  
0800-1800 U15 Hockey, Peter Firminger Trophy, Polo Farm  
                    Canterbury start 0900  
0840           Chaplain's Assembly  
1545-1900 Evita Rehearsals, Brake Hall

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**Saturday 10 March ..... 23 Week A**  
1300-1630 1st XI Hockey v Dover College (H) start 1400

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**Sunday 11 March ..... 23 Week A**  
0900-1800 Evita Rehearsals, Brake Hall

**Monday 12 March ..... 24 Week B**

***Knights & Yeomen***

***Change***

- 0840 Head's Assembly  
1530-1745 1st XI Hockey v Chartham House (H) start 1600  
1545-1900 Evita Rehearsals, Brake Hall  
1550-1800 U12 Hockey v Simon Langton (H) Ball Lane  
start 1630
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**Tuesday 13 March ..... 24 Week B**

- 1200 General Studies Lecture  
1345-1540 U15 Hockey v Chartham House(H) start 1430  
1350-1630 U15A&B Netball v Sutton Valence (H) start 1430  
1540-1800 Senior 1st & 2nd Netball v Simon Langton (H)  
start 1600  
1800 Year 12 Parents' Evening, Brake Hall
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**Wednesday 14 March ..... 24 Week B**

- 0800-1630 U12 Netball County tournament (A) Alyesford/  
Rainham start 0900  
1250-1330 New Staff Induction  
1330-1745 U13 Granville Tournament (H) start 1400  
1355-1800 U13 9-a-side Hockey v Chatham House (A)  
start 1530  
1600-1800 U18 Hockey Simon Langton 2nd XI (H) start 1630

**Thursday 15 March ..... 24 Week B**

The Ashford String Sensation Workshop, Ashford Friars  
1300-1715 1st XI Hockey v St Lawrence School (A) start 1415  
1450-1745 U14A&B Netball v St Lawrence College (H)  
start 1545  
1520-1745 U14 Hockey v Chatham House (H) start 1600  
1900 String Sensation Concert, venue tbc

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**Friday 16 March ..... 24 Week B**

0840 Chaplain's Assembly  
1355-1800 U12 9-a-side Hockey v Chatham House (A)  
start 1530  
1545-1900 Evita Rehearsals, Brake Hall

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**Saturday 17 March ..... 24 Week B**

IELTS Test Year 12  
1200-1630 U12 & U13 Hockey v Sutton Valence (A) start 1300  
1200-1530 U14 Hockey v Sutton Valence (H) start 1300  
1315-1645 U15 Hockey v Sutton Valence (H) start 1415

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**Sunday 18 March ..... 24 Week B**

**Monday 19 March ..... 25 Week A**  
***Franklins & Squires***

***Decisions***

Hastings Music Festival

0840 Head's Assembly

1045-1800 U13 Hockey, John Maylam Cup, Polo Farm,  
Canterbury Start 1200

1545-1900 Evita Rehearsals, Brake Hall

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**Tuesday 20 March ..... 25 Week A**

Hastings Music Festival

1630 Faculty Meetings

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**Wednesday 21 March ..... 25 Week A**

Hastings Music Festival

0930-1130 Open Morning

1400 Evita Matinee Performance, Brake Hall

**Thursday 22 March ..... 25 Week A**

Hastings Music Festival

1540-1900 U14 Hockey v St Lawrence College (H) start 1600

1930 Evita Performance

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**Friday 23 March ..... 25 Week A**

Charity - Sport Relief

IGCSE ESL Orals

0840 Chaplain's Assembly

1930 Evita Performance

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**Saturday 24 March ..... 25 Week A**

0745-1130 U14 Hockey v Kent College (A) start 0900

0830-1030 U12 Hockey v Kent College (H) start 0900

0845-1300 U15 Hockey v Kent College (A) start 1000

0930-1130 U13 Hockey v Kent College (H) start 1000

1930 Evita Performance

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**Sunday 25 March ..... 25 Week A**

**Monday 26 March ..... 26 Week B**

***Franklins & Squires***

***Media Influence***

House Netball Competition

0840      Head's Assembly

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**Tuesday 27 March ..... 26 Week B**

House Netball Competition

0900-1830 Zimbardo Conference, London

1200      General Studies Lecture, Mrs Morris E-Safety

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**Wednesday 28 March ..... 26 Week B**

Proposed Trinity Guildhall Music Exams

0840      Congregational Assembly

1930      Spring Concert, Brake Hall

**Thursday 29 March ..... 26 Week B**  
Proposed Trinity Guildhall Music Exams  
0840 Celebration Assembly

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**Friday 30 March ..... 26 Week B**  
1100 Easter Service and Epiphany, St Mary's Parish  
Church Ashford  
1200 Term Ends

Boarders leave from 1330

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## **Dates of Interest**

**Sunday 22 April**  
1200 Boarding Houses Open  
Boarders to return by 2100

**Monday 23 April.....27 Week A**  
No Staff Inset

## **Code of Conduct**

*All students at Ashford School are expected to:  
show commitment to learning;  
be honest, considerate and courteous to others;  
contribute with enthusiasm and to the best of their ability;  
show respect for themselves and for their environment;  
promote the reputation of the School.*

### **School Rules**

The Code of Conduct sets out the general principles which students are expected to apply to the many situations they face daily at school and elsewhere. These specific rules are designed to promote the safety, reputation, effective working and well-being of the whole school community. They apply to students whilst at school, on the way to and from school and at any time when a group or individual is representing the School.

### **Attendance**

- Term and half-term dates are published well in advance and must be observed. Permission will only very exceptionally be given for late return from or leaving for holidays early. Permission for absences of this nature must be sought, in writing, from the Head.
- Routine medical and dental appointments should be arranged outside of School hours. If you need to be excused from school for any appointment of this kind, please contact the Head of House as far in advance as possible requesting permission.
- Sporting fixtures and some other activities take place on Saturdays and at other times. Notice of these events is detailed in the School calendar. If you are selected you are required to participate.

- If you have arranged to leave School for any reason you must report to the School Office as you depart and on your return.
- If you are absent your parent should contact the School Office on the each morning of absence by telephone 01233 625171 (email notifications cannot normally be accepted as their authenticity cannot be ascertained). On your return you should bring a signed note from a parent to your tutor detailing the reason for your absence. All absences must be covered by a written explanation from a parent irrespective of the age of the student.
- You are expected to be at school in time for morning registration at 0830. Students who arrive after the registers close at 0840 must report to the School Office.
- If you become ill during the School day you should go to the Medical Centre.
- If illness or injury makes it necessary for you to be excused from games, swimming or physical education you must bring a signed note from your parent explaining the reasons.
- Deliberate absence from any aspect of School life is a serious matter and will be treated as such. Deliberate absence from lessons will normally result in a Saturday detention.

### **Appearance**

You must be well turned out at all times and your appearance should not be ostentatious. You must wear the uniform or games kit specified by the School and your clothes should be clean, in good repair and worn properly. Blazers are to be worn during the school day but may be removed in lessons with the permission of the teacher. Your hair must be tidy, tied back if necessary and its length, colour and style should be acceptable

to the Director of the Senior School. Makeup and piercings are not permitted nor is jewellery with the exception of single small studs for girls. For your safety, games kit may not be worn in DT workshops or the Food Studies area.

### **Behaviour and Relationships**

- Eating and drinking are permitted in the Atrium and Refectory only; in the streets and other areas of the School they are normally not permitted.
- You are expected to behave in a courteous, civilised and well-mannered way in the Refectory queue and when having your meal. Food and drink should be eaten in the Refectory only and not taken out.
- You should not bring chewing gum to school.
- Mobile phones, ipods and other electronic entertainment devices should not be used during the School day in any area of the School.
- Pupils should not bring expensive items or large sums of money to School.
- The possession at school of any of the following are forbidden: alcohol, tobacco, any illegal drug, fireworks or any offensive weapon.
- Betting, gambling and playing for money are also forbidden.
- Your behaviour must accord with the Code of Conduct; behaviour which harms others, disrupts teaching and learning or damages the School's reputation or property is unacceptable. All forms of bullying are unacceptable.
- Public displays of intimacy normally are not acceptable. Sexual activity between pupils is not acceptable and will normally lead to the pupils involved being asked to leave the school.

## **Road Safety**

- You must make your safety and that of others a priority.
- You must take particular care when crossing East Hill and must use the pedestrian crossing to cross Station Road when going into the town.
- Cycling to and from School is permitted after written parental permission has been given to your Head of House. It is your parents' responsibility to ensure that you are a competent cyclist who understands the Highway Code applicable to cyclists and that your bicycle is safe and in good working order.
- If you have a licence and wish to drive a car or motorcycle to School you must obtain consent from the Director of Sixth Form. Parking is not generally available on the school grounds.

## **Personal Safety**

- Make sure you are familiar with the arrangements for emergency evacuation and the specific rules for areas such as the swimming pool, laboratories and workshops.
- If you take public transport to and from School you must at all times act with consideration for others.

## **Bounds**

- During the School day students in Years 7-9 must remain in School. Students in Years 10/11 may visit the town at lunch-time providing they do not have a school commitment and have obtained permission on each occasion from their Head of House. Sixth Form students must be in School during lessons and study periods but may leave the site at lunch time providing they sign in/out at the School Office.

## **Property and Security**

- All your property should be clearly marked with your name and kept locked in your locker when not in use. You may ask Reception to secure small items during the day if necessary. The School cannot take responsibility for valuables that have not been secured. Bags should have your name easily visible and should be in lockers when not in use.
- You may only borrow property with the owner's permission and may only use School equipment, including musical instruments, with permission. Breakages and damage should be reported to the School Office without delay. You are liable for any damage caused to School property.
- Tampering with, causing damage to or stealing other people's belongings or school property, including computer systems and library books, is a serious matter and will be treated as such. You must observe the rules you are given for the use of the computer network.

Lost property is stored in Reception. Check with the School Office to search for it. There is a £5.00 charge to replace a lost proximity card and to replace each key for lockers.

## **Work**

- If you have worked full-time on your homework but have been unable to complete it you should bring a note for your teacher signed to this effect by a parent/guardian.
- Work which is late, incomplete or slapdash is likely to incur a sanction.
- Should a School commitment delay a pupil's return home beyond 2000 an extension may be sought for that night's homework..

## **Sixth Form and Boarders**

- Separate guidelines are published which clarify the particular obligations applying to Sixth Form students and boarders.

The Head and his deputies have the authority, after proper consideration, to exclude from the School any student for a serious or repeated failure to observe these rules, or whose attendance, punctuality or academic progress is unsatisfactory, and to judge on the acceptability of variations not covered.

### **If You Have A Concern**

There may be times when you have a problem that you feel you cannot handle on your own. It may be that you are being unfairly treated or bullied, or that you have some other difficulty, inside or outside School, which you find hard to handle. Ideally, if you have a concern, you should first talk informally to your Tutor or any teacher you trust or the School Nurse, through whom you may arrange to speak to the School Counsellor or you may wish your parent to raise it on your behalf.

### **Bullying**

Bullying occurs when one person consciously makes another person ill at ease or unhappy. Bullying can be both physical and psychological. All forms of bullying will be treated as a most serious matter and may jeopardise the perpetrator's place in the School. Bullying should be reported immediately to your Head of House or another Senior Teacher.

## Rewards

All Pupils may be awarded a Commendation for appropriate behaviour, commitment, good work or sustained or exceptional effort. Commendations accumulate during a term and prizes are awarded to pupils according to the number of commendations gained.

## Sanctions

All Pupils may be awarded a Stripe for inappropriate behaviour, poor or incomplete work. There are three levels of Stripes;

- Level 1      30min detention served at 1245 either held within a Faculty for subject related matters or separately if non subject specific. No notice need be given.
  
- Level 2      60min detention served on Friday from 1630-1730 (a minimum of 24h notice is given to parents; it may not be deferred)
  
- Level 3      120min detention served on Saturday from 0900-1100 (a minimum of 24h notice is given to parents; it may not be deferred)

Stripes are recorded on the pupil's record and an accumulation of Stripes may lead to an escalation of the sanction, including exclusion from all or part of the School's activities. **Detentions take precedence over all other activities.**

## Manners and Behaviour Code

Everybody has the same right to learn in a safe and considerate environment.

This means that we should;

- Arrive on time
- Listen to instructions
- Bring the proper equipment
- Not disrupt lessons by shouting out, talking to friends or drawing attention to ourselves
- Not interfere with the work of others
- Not interrupt when others are speaking
- Work quietly
- Do our homework

Everybody will be fairly treated.

This means that we should;

- Be considerate
- Not make racist or sexist comments
- Not swear or name call
- Respect each others' belongings
- Not fight or bully—including teasing and excluding people and “joking” with pupils who are hurt by what we are doing or saying.

We are proud of our school and want others to see this.

This means that we should;

- Not drop litter
- Not chew gum
- Respect the property of others
- Wear the correct uniform
- Only leave our belongings in our lockers, not in corridors
- Not bring food and drink out of the dining room and Atrium

We all have the right to feel safe when we are at school.

This means that we should;

- Use equipment properly and safely according to the instructions from teachers
- Not run, push or mess around when waiting for lessons or during break times
- Not behave in a way likely to cause hurt or fear to others
- Not run or play inside the school buildings

## **The Classroom Code**

So that everyone has the same opportunity to do their best in lessons we will;

- Arrive on time and organise ourselves in the classroom in a sensible manner (i.e. No running or rushing for particular desks/seats)
- Be quiet and attentive when the teacher wants to start the lesson
- Arrive with all textbooks, exercise books and other equipment such as homework diaries that I will need

- Listen carefully to instructions
- Complete all tasks that the teacher has set carefully and thoroughly
- Listen in silence and be attentive whenever the teacher is instructing/explaining/talking. We understand that interrupting an adult when they are speaking is rude and unfair to others who are trying to listen
- Seek the teachers permission to contribute to class discussion by raising a hand so that everybody has the chance to speak
- Complete all homework by the given date. If there is a problem, the teacher should be told in advance
- Not swear or use abusive language as this is unacceptable and also upsets people
- Tidy up after ourselves at the end of the lesson so the room is ready for the next class
- Wait quietly behind our seats at the end of the lesson and wait to be dismissed
- Not bring food or chewing gum into lessons
- Make sure that we are neat and tidy at the end of the lesson and leave the class with our blazers on, respecting the school uniform code

## **Ashford School Policies and Procedures**

Our school policies are available to parents and other interested parties on the school website [www.ashfordschool.co.uk](http://www.ashfordschool.co.uk) or by request from the School Office. A number of issues are covered by school policies including Child Protection and Safeguarding, Anti-bullying, Behaviour, Equal Opportunities and Complaints.

## **Dates of Term Academic Year 2011 – 2013**

### **Lent Term 2012**

Boarders to return on Tuesday 3 January - The boarding houses will open at 12.00 noon.

Term Commences	Wednesday 4 January
Half Term	4.30pm, Friday 10 February to Sunday 19 February **
Term Finishes	12 noon, Friday 30 March *

### **Trinity Term 2012**

Boarders to return on Sunday 22 April – The boarding houses will open at 12.00 noon.

Term Commences	Monday 23 April
Half Term	4.30pm, Friday 1 June to Sunday 10 June **
Term Finishes	4.00pm, Saturday 7 July – Founders Day/Prize Giving *

### **Michaelmas Term 2012**

New Boarders to arrive between 12.00 noon and 5.00pm on Monday 3 September.

New Pupil Induction: Tuesday 4 September

Current boarders to return between 10.00am and 5.00pm on Tuesday 4 September.

Term Commences	Wednesday 5 September
Half Term	4.30pm, Wednesday 24 October to Sunday 4 November **
Term Finishes	12 noon, Friday 14 December *

### **Lent Term 2013**

Boarders to return on Monday 7 January - The boarding houses will open at 12.00 noon.

Term Commences	Tuesday 8 January
Half Term	4.30pm, Friday 15 February to Sunday 24 February **
Term Finishes	12 noon, Friday 22 March *

### **Trinity Term 2013**

Boarders to return on Sunday 14 April – The boarding houses will open at 12.00 noon.

Term Commences	Monday 15 April
Half Term	4.30pm, Friday 24 May to Sunday 2 June **
Term Finishes	4.00pm, Saturday 13 July – Founders Day/Prize Giving *

**\* Boarders are not permitted to leave until after the end of term.**

**\*\*Boarders to return by 7.00pm at the end of a half term break.**

## **Ashford School Examination Procedures January 2012 Series**

**Start Times of public examinations** are normally 0900 and 1330. Check carefully for start times and locations on the timetable posted on the Notice Board outside the Atrium. Be especially careful to check whether examinations are in the morning or afternoon. The main venue for the January exams is the gym on the other side of East Hill but check the exams notice board for updates. Please arrive at least 15 minutes before the start of the exam.

**If you are too ill to take an examination** telephone 01233 625171 and ask to speak to Mrs Holmes or Mrs Allum. If they are unavailable, leave a message with the Receptionist.

**If you are ill but decide to take an examination** tell the exam invigilator before the exam commences and when possible, visit the Medical Centre before or immediately after your exam and then you must report to Mrs Holmes, the Exams Officer.

**If you are late for the start of an examination** because of sudden illness or transport difficulties, please get a message to Reception that you are on your way. You will be allowed to begin the examination and have the full time but you must be aware that the examination board has the right not to accept your paper.

**You must use black ink or ballpoint;** pencil cases must be see-through; you may use highlighter pens to annotate questions but not your answers. You must not take a mobile phone, i-pod or electronic translator into the examination room

or communicate with anyone other than the invigilators once inside the exam room. You must not use correction fluid.

**Use of bi-lingual dictionary:** If English is not your first language, you are allowed to use a bi-lingual dictionary which will be provided by the school – you are not allowed to use your own. This arrangement must be agreed before the exam series commences.

**Fire Bell** There are no fire practices during the examination period but if the fire bell rings you will be given instructions for evacuation. You will be told to leave everything behind and not to speak to anyone during the time you are out of the examination room.

**Exam Results** will be available for collection from school on 8 March 2012.

### **Enquires About Results (EAR)**

If you are unhappy with your exam results, firstly speak to your subject teacher. EAR's can only be made to the exam boards by the school. A candidate consent form must be collected from Mrs Holmes, completed and returned to her before the specified deadline. There is a fee for all services which varies depending on the examining board.

If you wish to have your paper re-marked, the deadline for submitting this request to the Examinations Officer is Wednesday 28 March 2012.

A Level candidates may request to see a copy of their script before requesting a re-mark. The deadline for this Priority

Service is 16 March 2012. If you wish to see a copy of your re-marked script, it must be ordered at the same time as the re-mark.

If you wish to just see your original script (without requesting a re-mark), the deadline is 30 March, before we break for the Easter Holidays.

**Please contact Mrs Holmes [holmesm@ashfordschool.co.uk](mailto:holmesm@ashfordschool.co.uk) with any queries.**

**January Examination Series 2012**

**AM-9.00**

**PM- 1.30**

Day	Date	Session	Board	Level	Subject/Unit	Duration hr:min
Tues	10/01/2011	AM	OCR	GCE	PSYCHOLOGY: PSYCHLGCL INVSTGTNS [G541]	01:00
Wed	11/01/2012	AM	AQA	GCE	BIOLOGY UNIT 1 [BIOL1]	01:15
Wed	11/01/2012	PM	AQA	GCE	BUSINESS STUDIES UNIT 1 [BUSS1]	01:15
Thurs	12/01/2012	AM	AQA	GCE	ENGLISH LIT A UNIT 1A [LTA1A]	02:00
Thurs	12/01/2012	AM	AQA	GCE	ENGLISH LIT A UNIT 1A [LTA1B]	02:00
Thurs	12/01/2012	AM	AQA	GCE	ECONOMICS UNIT 1 [ECON1] WRITTEN AND OT	01:15
Thurs	12/01/2012	AM	AQA	GCE	GERMAN UNIT 1 [GERM1]	02:00
Thurs	12/01/2012	PM	AQA	GCE	PHYSICS A UNIT 1 [PHYA1]	01:15
Fri	13/01/2012	AM	EDEXCEL	GCE	CORE MATHEMATICS 1 [6663]	01:30
Fri	13/01/2012	AM	EDEXCEL	GCE	CORE MATHEMATICS 2 [6664]	01:30
Fri	13/01/2012	PM	OCR	GCSE	ENG LIT: MODERN DRAMA (HIGHER) [A662H]	00:45
Mon	16/01/2012	PM	EDEXCEL	GCE	HISTORY 1 OPTION D [6HI01D] COMM & DEMOC	01:20
Mon	16/01/2012	PM	EDEXCEL	GCE	SPANISH 2 [6SP02] WRITTEN RESPONSE	02:30
Tues	17/01/2012	AM	EDEXCEL	GCE	STATISTICS 1 [6683]	01:30
Tues	17/01/2012	AM	EDEXCEL	GCE	STATISTICS 2 [6684]	01:30
Tues	17/01/2012	AM	OCR	GCE	REL STUDDS: PHLSPHY OF RELIGION [G571]	01:30
Tues	17/01/2012	AM	OCR	GCE	REL STUDDS: RELIGIOUS ETHICS (AS) [G572]	01:30
Tues	17/01/2012	PM	OCR	GCE	PSYCHOLOGY: CORE STUDIES [G542]	02:00

Wed	18/01/2012	AM	AQA	GCE	ECONOMICS UNIT 2 [ECON2] WRITTEN AND OT	01:15
Wed	18/01/2012	AM	AQA	GCE	DRAMA AND THEATRE STUDIES UNIT 1A	00:45
Wed	18/01/2012	AM	AQA	GCE	DRAMA AND THEATRE STUDIES UNIT 1B	00:45
Wed	18/01/2012	AM	AQA	GCE	GEOGRAPHY UNIT 1	02:00
Wed	18/01/2012	AM	AQA	GCE	FRENCH UNIT 1 [FREN1]	02:00
Wed	18/01/2012	PM	AQA	GCE	BIOLOGY UNIT 2 [BIOL2]	01:45
Thurs	19/01/2012	PM	OCR	GCE	CHEMISTRY OF NATURAL RESOURCES [F332]	01:45
Thurs	19/01/2012	PM	AQA	GCE	PHYSICAL EDUCATION UNIT 1 [PHED1]	02:00
Fri	20/01/2012	AM	AQA	GCE	PHYSICS A UNIT 2 [PHYA2]	01:15
Fri	20/01/2012	PM	EDEXCEL GCE	GCE	DECISION MATHEMATICS 1 [6689]	01:30
Fri	20/01/2012	PM	EDEXCEL GCE	GCE	MECHANICS 1 [6677]	01:30
Mon	23/01/2012	AM	EDEXCEL GCE	GCE	CORE MATHEMATICS 3 [6665]	01:30
Mon	23/01/2012	PM	EDEXCEL GCE	GCE	HISTORY 2 OPTION A [6HI02A]	01:20
					CROWN & AUTHORITY	
Mon	23/01/2012	PM	EDEXCEL GCE	GCE	HISTORY 2 OPTION E [6HI02E]	01:20
					RESPONDING TO CHANGE	
Mon	23/01/2012	PM	AQA	GCE	ECONOMICS UNIT 3 [ECON3]	02:00
Tues	24/01/2012	AM	OCR	GCSE	BIOLOGY A: UNIT 1 (B1, B2, B3) HGH [A221H]	00:40
Tues	24/01/2012	AM	AQA	GCE	GEOGRAPHY UNIT 2 [GEOG2]	01:00
Tues	24/01/2012	PM	AQA	GCE	PHYSICS A UNIT 2 [PHYA4] OT & WRTN	01:45
Wed	25/01/2012	AM	AQA	GCE	BIOLOGY UNIT 4 [BIOL4]	01:30
Wed	25/01/2012	PM	OCR	GCE	REL STUDS: PHILSPHY OF RELIGION [G581]	01:30
Wed	25/01/2012	PM	EDEXCEL GCE	GCE	CORE MATHEMATICS 4 [6666]	01:30
Thurs	26/01/2012	AM	OCR	GCSE	CHEMISTRY A: UNIT 1 (C1, C2, C3) HGH [A321H]	00:40

Thurs	26/01/2012	AM	AQA	GCE	BUSINESS STUDIES UNIT 3 [BUSS3]	01:45
Thurs	26/01/2012	PM	OCR	GCE	CHEMISTRY OF MATERIALS [F334]	01:30
Fri	27/01/2012	AM	EDEXCEL	GCE	MECHANICS 2 [6678]	01:30
Fri	27/01/2012	PM	OCR	GCE	PSYCHOLOGY: APPRCHS & RSRCH MTHDS [G544]	01:30
Mon	30/01/2012	AM	EDEXCEL	GCE	FURTHER PURE 1 [6667]	01:30
Mon	30/01/2012	PM	OCR	GCSE	PHYSICS A: UNIT 1 (P1, P2, P3) HGH [A331H]	00:40
Tues	31/01/2012	AM	OCR	GCSE	BIOLOGY A: UNIT 2 (B4, B5, B6) HGH [A222H]	00:40
Wed	01/02/2012	AM	OCR	GCE	CHEMISTRY BY DESIGN [F335]	02:00
Wed	01/02/2012	PM	OCR	GCSE	CHEMISTRY A: UNIT 2 (C4, C5, C6) HGH [A322H]	00:40
Thurs	02/02/2012	AM	AQA	GCE	GEOGRAPHY UNIT 4B [GEO4B]	01:30
Thurs	02/02/2012	AM	OCR	GCSE	PHYSICS A: UNIT 2 (P4, P5, P6) HGH [A332H]	00:40

# 2012

**January '12**

Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
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**February '12**

Su	M	Tu	W	Th	F	Sa
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19	20	21	22	23	24	25
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**March '12**

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18	19	20	21	22	23	24
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**April '12**

Su	M	Tu	W	Th	F	Sa
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**May '12**

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**June '12**

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**July '12**

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**August '12**

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**September '12**

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**October '12**

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**November '12**

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**December '12**

Su	M	Tu	W	Th	F	Sa
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# 2013

**January '13**

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**February '13**

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**March '13**

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**April '13**

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**May '13**

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**June '13**

Su	M	Tu	W	Th	F	Sa
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**July '13**

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**August '13**

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**September '13**

Su	M	Tu	W	Th	F	Sa
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**October '13**

Su	M	Tu	W	Th	F	Sa
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**November '13**

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**December '13**

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15	16	17	18	19	20	21
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