



Ashford School and Ashford Friars Preparatory School Higher Education and Careers Guidance Policy

This document is a statement of the aims of the Higher Education and Careers provision within Ashford School. In conjunction with the School Aims and Ethos, we are committed to ensuring that all pupils are able to fulfil their potential.

Aims

- To ensure that pupils have access to careers guidance throughout their school career
- To equip students to make realistic and informed decisions affecting their futures
- To facilitate students' access to good careers information and guidance
- To support students in developing the skills and confidence to meet challenges positively, to recognise and make the best of opportunities and to fulfil their potential
- To develop knowledge and understanding of work and its role in people's lives
- To support and advise students in their choice of and applications for Higher and Further Education

How the policy is implemented and monitored

In the Prep School HE and Careers is not a focus however, there are visiting speakers throughout the year who demonstrate the different careers available. In the lower years of the senior school careers provision is done mainly by tutors during PSHE lessons and makes use of several on-line or computer-based programmes such as "the real game" and "launchpad". This is augmented by presentations on options and information for parents and pupils in Yr 9 on study in Years 10 and 11. There are always opportunities to discuss choices with subject staff. Pupils are introduced to the careers library resources. Work with the Independent Schools Careers Organisation (ISCO) is used to deliver presentations on work experience and researching careers using the internet. Yr 10 students have an opportunity to join "futurewise" and undertake Morrisby profiling to help with career choices. Pupils also can attend a "careers clinic" with the ISCO regional director. Pupils in Yr 11 are assisted in the making of informed and realistic choices on post-GCSE options and possible career areas identified to ensure the necessary subjects will be studied and the required work experience organised. This is mainly done by tutorials and individual interviews with the Head of Careers. Provision for Sixth Form pupils is mainly, but not solely, directed towards University applications. This is delivered by talks and tutorials on applying to HE and personal interviews. There is extensive support during the application procedures with guidance and advice, interview practice etc., and at results time. HE and Careers communication to Sixth Form, lower school pupils and parents is achieved via the HE & Careers bulletin, produced weekly during term time.

Provision is monitored continually by the Head of Careers and the Director of the Sixth Form and reviewed on an annual basis.