



September 2020

Dear Parent,

Re: Free Early Education (FEE)

Here at Ashford Prep School we provide what I hope you will agree is a very high standard of education and pastoral care, with outstanding facilities and excellent staff.

We offer full mornings from 8.00am until 12 noon or full days until 3.00pm along with the current wrap around care arrangements such as breakfast club, after school club and holiday clubs. We do not provide part mornings or part days as we feel educationally and operationally these are not in the best interests of the children or the school. Charges can be found on the fees pages of our website.

You will also see a Free Early Education adjusted fee schedule on this web page that shows the fees payable to Ashford School after the FEE entitlement. **Please note that we offer 34 weeks for the FEE for the academic year 2020/2021 (12 weeks in the Michaelmas Term 2020, 11 weeks in the Lent Term 2021 and 11 weeks in the Trinity Term 2021 (510 hours for 15 hours per week).**

A claim for FEE can be made from the term after a child's third birthday until the 1st term of his/her 5th birthday. Please note that this is only applicable up to the age of Reception class. If you would like your child to attend for a morning or whole day session you will incur a cost. Our half days are 8.00am – 12.00 noon (including 3 hours FEE) and our full days are 8.00am – 3.00pm (including 5 hours FEE). Please see our schedule of fees for further information.

You are, of course, able to indicate your preferred days and how many sessions you wish your child to attend each week. We will do our best to accommodate your preferences provided we have the available spaces and the necessary staff.

If you would like to access 15 hours Free Early Education without incurring any charges you can do so between 3.00pm and 6.00pm Monday to Friday - the places will be subject to availability. If your child is only accessing the Free Early Education between the above-mentioned hours, there will be no registration fee or deposit. There will be no requirement to purchase school uniform or a school bag. There will be no fees in lieu of notice and we are unable to suspend or terminate the Free Early Education.



ASHFORD SCHOOL

Ashford Senior School
Ashford Prep School
Bridge Nursery

At the start of the school term after your child's third birthday, you will be asked to complete and sign a Parental Declaration Form. This document will be available from the Nursery office during the first week of the months of September, January and April. **Please ensure that you complete and sign this document, so that we can submit the claim for FEE on your behalf.** In order to complete, the claim we will need to see your child's original birth certificate or passport. Therefore, please bring one of these documents to the school when you come to sign the form.

Finally, please click on the following link in order to see our privacy notice, if you wish to do so. <https://www.ashfordschool.co.uk/wp-content/uploads/2021/01/Privacy-notice.pdf>

Yours sincerely,

Marion Woolley
Head of Nursery



ASHFORD SCHOOL

Ashford Senior School
Ashford Prep School
Bridge Nursery

Ashford Prep School

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Ashford School is a member of United Learning
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Registered in England No: 2780748
A company limited by guarantee
Registered Charity No: 1016538

ASHFORD PREP SCHOOL

MICHAELMAS TERM 2020 (12 WEEKS)	Hours of Free Entitlement by Week	Hours of Free Entitlement by Term	Fees owed to Ashford School by Term
1 morning per week	3	36	£353.60
2 mornings per week	6	72	£707.20
3 mornings per week	9	108	£1060.80
4 mornings per week	12	144	£1,414.40
5 mornings per week	15	180	£1,768.00
1 day per week	5	60	£459.00
2 days per week	10	120	£918.00
3 days per week	15	180	£1,377.00
4 days per week	15	180	£2130.00
5 days per week	15	180	£2,618.00
1 day and 1 morning per week	8	96	£812.60
1 day and 2 mornings per week	11	132	£1,166.20
1 day and 3 mornings per week	14	168	£1,519.80
1 day and 4 mornings per week	15	180	£1,991.00
2 days and 1 morning	13	156	£1,271.60
2 days and 2 mornings	15	180	£1,684.00
2 days and 3 mornings	15	180	£2,214.00

LENT TERM 2021 (11 WEEKS)

1 mornings per week	3	33	£373.30
2 mornings per week	6	66	£746.60
3 mornings per week	9	99	£1,119.90
4 mornings per week	12	132	£1,493.20
5 mornings per week	15	165	£1866.50
1 day per week	5	55	£490.50
2 days per week	10	110	£981.00
3 days per week	15	165	£1,471.50
4 days per week	15	165	£2,231.50
5 days per week	15	165	£2,691.50
1 day and 1 morning per week	8	88	£863.80
1 day and 2 mornings per week	11	121	£1,237.10
1 day and 3 mornings per week	14	154	£1,610.40
1 day and 4 mornings per week	15	165	£2,091.50
2 days and 1 morning	13	143	£1,354.30
2 days and 2 mornings	15	165	£1,781.50
2 days and 3 mornings	15	165	£2,316.50

TRINITY TERM 2021(11 WEEKS)

1 morning per week	3	33	£373.30
2 mornings per week	6	66	£746.60
3 mornings per week	9	99	£1,119.90
4 mornings per week	12	132	£1,493.20
5 mornings per week	15	165	£1866.50
1 day per week	5	55	£490.50
2 days per week	10	110	£981.00
3 days per week	15	165	£1,471.50
4 days per week	15	165	£2,231.50
5 days per week	15	165	£2,691.50
1 day and 1 morning per week	8	88	£863.80
1 day and 2 mornings per week	11	121	£1,237.10
1 day and 3 mornings per week	14	154	£1,610.40
1 day and 4 mornings per week	15	165	£2,091.50
2 days and 1 morning	13	143	£1,354.30
2 days and 2 mornings	15	165	£1,781.50

2 days and 3 mornings	15	165	£2,316.50
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