Instalment Scheme

United Learning Group offers parents the opportunity to pay a particular term's fees in instalments (which will be in 4 instalments for each of the autumn, spring and summer Terms) by Direct Debit (our **Instalment Scheme**) as an alternative to the default position under our Parent Contract with you.

If you wish to pay a term's fees by instalment this will be subject to the Invoice Terms and Conditions below, the Invoice Terms and Conditions will operate as a variation of our Parent Contract with you so please retain this enclosed copy for your records.

Under our Instalment Scheme a term's fees will be dealt with by a new separate agreement for that particular term. This Agreement will confirm your opportunity to pay fees for that term in 4 instalments and will be constituted by your Termly invoice indicating your payment schedule for that particular term. Payment under the Instalment Scheme may be made by Direct Debit method, for which no service or interest charges apply to the Instalment Scheme.

The Instalment Scheme is a discretionary arrangement offered on a termly basis to assist you with spreading the cost of school fees. The School reserves the right to withdraw or amend the terms of the Instalment Scheme by giving you notice in writing before the beginning of any new school term. No agreement for the deferral of future fees will be valid unless it provides for no more than 4 instalments within a 12 month period from the date of the agreement. This letter is for your information only and does not constitute a binding agreement.

Invoice Terms and Conditions

Introduction

1. At its discretion the School, which is part of The United Learning Group has agreed to enter into an agreement (**Instalment Scheme**) in relation to a particular term (**Term**) in advance of the commencement of that Term, to pay the Term Fees otherwise than as stated in your parent contract (**Parent Contract**). The Instalment Scheme reschedules your obligation to pay the Term Fees (see paragraphs 5 and 6 below).

2. These Invoice Terms and Conditions apply to the Instalment Scheme and operate as a variation to the standard terms for the payment of school fees (**Fees**) set out in your Parent Contract with United Learning in respect of your child/children .These Invoice Terms and Conditions shall be read in conjunction with the related Invoice and Termly letter from the School applicable to that Term's Fees, which together comprise the terms of the Instalment Scheme.

3. Where there are inconsistencies between the Parent Contract and these Invoice Terms and Conditions, these Invoice Terms and Conditions shall prevail.

4. No agreement to accept payment on deferred terms will be valid unless it provides for no more than four payments within 12 months from the invoice date.

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Provision of credit

5. United Learning agrees to reschedule payment of the Term Fees, which are payable by you to UCST under the Parent Contract.

6. United Learning will make available to you a 'loan', in a maximum principal amount of up to the Term's Fees (including any incidental costs, expenses and extras), as shown on your invoice (the **Funds**).

7. You agree that you will apply the Funds in repayment of the Fees only.

Repayment

8. It is an essential condition of the Instalment Scheme that you pay all amounts due under the invoice punctually. If you delay payments beyond ten working days, this will entitle United Learning to terminate the Instalment Scheme, without limiting any other right or remedy which United Learning may have against you.

How to make your repayments

9. You agree to repay the Funds on the payment dates detailed on your termly invoice.

10. You agree to pay each repayment by Direct Debit. Please ensure that the necessary funds are in your bank account to enable each instalment payment to be made on the due date. In the event that a payment is missed, you will be required to pay a charge.

Potential financial responsibilities

11. If United Learning has to enforce your obligations under these Terms and Conditions or the Parent Contract against you, you will pay United Learning on demand all reasonable fees (including legal fees) costs and expenses which it may incur as a result of enforcing its rights against you and recovering from you all amounts payable under these Terms and Conditions and the Parent Contract.

12. If you do not pay any amount due under the Instalment Scheme on the due date, United Learning will charge you default interest per month on such overdue amounts from the due date to the date of actual payment, both before as well as after judgment.

General

13. The Termly Instalment Scheme supersedes all previous correspondence, whether written or in electronic format, and discussions between the parties as to the deferment of the Fees in relation to the Term.

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